



WASHINGTON STATE LEGISLATIVE RESOURCE GUIDE

ADVOCACY DAY | January 25, 2024



INTRODUCTION



During the AFA Hill Climb, we will embark on an essential journey, advocating for the future of our industry as we meet with the statewide elected officials of Washington. As we prepare for this legislative hill climb, we recognize the significance of informed and effective participation.

This presentation will be your guide, providing valuable resources and insights into the legislative landscape of Washington. Together, we will navigate the intricate web of policymaking, understand state budgets, and connect with our elected representatives.

Our mission is clear: to address the business challenges and needs of the aerospace sector, ensuring its continued growth and prosperity in Washington.



UNDERSTANDING THE LEGISLATIVE PROCESS

[Organizational Chart of Washington](#)

[Overview of Legislative Process](#)

- [Bill Tracking Tutorial](#)

[How A Bill Becomes a Law - Long Version](#)

[How a Bill Becomes a Law - Short Version](#)

[Guide to Participating in Washington State
Legislature](#)

- [How to Testify in Committee](#)

[Guide to Reading a Legislative Measure \(Bill\)](#)

[Understanding House and Senate Calendars](#)

EXPLANATIONS OF STATE BUDGETS



Supplemental vs 4-year budget cycle

- Odd years (i.e. 2023) are a 4-year budget cycle and a 105 day session
- Even years (i.e. 2024) are supplemental budget cycles and a 60 day session)

OPERATING BUDGET

- **Purpose:** Pays for the day-to-day operating expenses of state government, including the expenses of state agencies, colleges and universities, public schools, and other state programs.
- **Source:** About half of the operating budget is financed through the State General Fund. The General Fund receives its revenues from retail sales tax, business and occupation tax and property taxes. The remainder of the operating budget comes from use taxes, real estate excise taxes, public utility taxes, and from federal and other funding sources.

- [Citizen's Guide to Washington State Capital Budget, A](#)
- [Citizen's Guide to Washington State Operating Budget, A](#)

CAPITAL BUDGET

- **Purpose:** Pays for the acquisition and maintenance of state buildings, public schools, higher education facilities, prisons, public lands, parks, and other capital facilities.
- The capital budget often includes reappropriations for projects funded in a prior biennium but not fully completed within that timeframe.
- **Source:** About half of the capital budget is financed by state-issued bonds. The debt service on the bonds is paid primarily by the operating budget. Debt service is limited by the State Constitution to no more than 9% of general state revenues.
- The remainder of the capital budget is financed from dedicated accounts, trust revenue, and other state funding sources.

TRANSPORTATION BUDGET

- **Purpose:** Pays for transportation operating and capital costs, such as maintaining, preserving, and improving the highway system; operating ferries; motor vehicle registration; and enforcing traffic laws on the state highway system.

BUDGET RESOURCES



- [Governor's Budget](#)
- [Budget Appropriations](#)
- [Washington Research Council](#)
- [Economic & Revenue Forecast Council](#)

LEGISLATORS

- [Elected Officials and Their Functions](#)
- [Methods to Contact Your Legislators](#)
- [Member Database-House and Senate \(Available Online\)](#)
- [Member Poster-House](#)
[Member Poster-Senate](#)
[Pictorial Guide to the Legislature](#)
- [Political Party Splits in the Legislature](#)
- [Telephone Directory and Committee Assignments](#)
- [Toll Free Numbers- Washington State Agencies](#)
- [Washington State U.S. Congressional Members & State Elected Officials](#)

[Office of the State Actuary \(OSA\)](#)

[Joint Legislative Audit and Review Committee \(JLARC\)](#)

[Office of the Code Reviser/Statute Law Committee \(SLC\)](#)

[Legislative Ethics Board \(LEB\)](#)

[Legislative Evaluation and Accountability Program Committee \(LEAP\)](#)

[Select Committee on Pension Policy \(SCPP\)](#)

[Office of State Legislative Labor Relations \(OSLLR\)](#)

[Legislative Support Services \(LSS\)](#)

[LEG-TECH \(Legislative Service Center\)](#)

[Joint Transportation Committee \(JTC\)](#)

LEGISLATIVE AGENCIES



GENERAL INFORMATION



- [Navigating the Legislative Website](#)
- [Advanced Legislative Website Use](#)
- [Constitution of the State of Washington](#)
- [Citizen's Guide to Effective Participation](#)
- [Abbreviations and Acronyms](#)
- [Legislative Search Tutorial](#)
- [Historical Data, Stats, and Publications](#)
- [Classes and Tutorials](#)
- [Glossary of Legislative Terms](#)