

DRAFT



## Company Training

### Eligibility:

- Company must employ less than 500 employees
- Training shall not exceed \$10,000 (without an exception from the advisory board)

**Process:** Companies complete an application (not to exceed three pages). The application is reviewed and approved by the Washington Aerospace Training & Res advisory board or its delegates.

All applications must include the following:

Name of company

Address

Contact Person

Phone number

Email

Fax

Number of employees

Type of business

Training needed

Description of the employees to be training (job titles and numbers)

Description of training requested and costs

Description of how training will increase the company's vitality

Description of funding match or in kind provided by company